

Lola Gilmore

EMAIL

[LOLAGILMORE@GMAIL.COM]

LANGUAGES

English

French



EDUCATION: UNIVERSITY OF SOUTHERN CALIFORNIA, 2021-2025 – BA in Theatre (Acting), Minors in Screenwriting & Entertainment Industry

RELEVANT EXPERIENCE

DIRECTOR OF COMEDY - REVERIE ROOM

2025 - PRESENT

UPPER WEST SIDE THEATRE

- Run a bi-weekly improv show, host a weekly improv jam, and teach two weekly classes at a new theatre above a bodega in NYC
- Handle everything from casting, writing, producing, and paying performers to keeping the whole operation running smoothly.
- Lead all marketing, social media, and audience growth through street promotion, graphics, video, and brand storytelling.
- Drive business development, logistics, and community-building to turn first-time visitors into regulars.

DEVELOPMENT INTERN - TUCKER TOOLEY ENTERTAINMENT

JANUARY 2024-2025, SEPTEMBER 2025-PRESENT

CREATIVE DEVELOPMENT DEPARTMENT

- Provided coverage on 50+ feature film and television scripts, evaluating material with both creative instinct and commercial clarity.
- Developed advanced proficiency in Microsoft Word, Excel, and Outlook, ensuring efficient communication and document tracking across multiple active projects.

HEAD WRITER & CO-CREATOR - BOTCH

2025 - PRESENT

ONLINE & PRINT SATIRICAL MAGAZINE

- Conceptualized and created a comedy publication blending satire, journalism, and local-flavor storytelling.
- Lead a writers' room to develop, edit, and publish original humor pieces and recurring columns.
- Oversaw editorial planning, deadlines, and revisions to keep production on schedule and cohesive.
- Wrote and polished features, headlines, and short-form humor pieces with a sharp comedic voice.

RELEVANT SKILLS

• SCRIPT FORMATTING (FINAL DRAFT, CELTX, GOOGLE WORKSPACE) • SCHEDULING & WORKFLOW ORGANIZATION • COMEDY AND SKETCH WRITING • HEADLINE AND COPY WRITING (SATIRE / PARODY) • EDITING AND PROOFREADING • POP CULTURE AWARENESS & TOPICAL WRITING • FAST, DETAIL-ORIENTED MULTITASKING UNDER PRESSURE • CHARACTER AND WORLD BUILDING • SCRIPT COVERAGE

DIRECTOR, PERFORMER & WRITER - COMMEDUS INTERRUPTUS

2021 - 2025

USC'S SKETCH COMEDY & IMPROV TEAM

- Directed and produced over 150 live performances and taped segments with strict time constraints, balancing writing, revisions, and cast management in high-pressure rehearsal and show environments.
- Designed and distributed event programs, marketing materials, and meeting notes, functioning as both admin and creative lead.
- Coordinated with USC School of Dramatic Arts to manage schedules, contracts, and performance rights, demonstrating rigorous organization and multitasking skills.

STAFF WRITER - THE SACK OF TROY

2021 - 2025

USC'S SATIRICAL NEWSPAPER

- Collaborated in a 15-person writers' room to pitch, write, and edit satirical news stories under weekly deadlines.
- Edited and proofed multiple articles to ensure consistency with publication style and tone.
- Assisted section editors in organizing drafts, tracking revisions, and preparing content for release.
- Contributed to a publication reaching thousands of readers across digital platforms.

WRITER, COORDINATOR & ACTOR - TROJAN VISION

2022

USC'S TELEVISION NETWORK

- Served as script liaison for the live comedy variety program "The Big Medium Show", distributing segment breakdowns and revised scripts to a 40+ person production team.
- Processed last-minute script changes under live broadcast deadlines.
- Wrote and edited comedic sketches, delivering content broadcast to over 700,000 homes in the Los Angeles area.
- Held a recurring on-screen role throughout the show's inaugural season.